



# A Public School of Choice, Inc.

## Board Meeting Minutes

- Regular Session on March 12, 2015
- Closed Session on
- Special Session on

**DRAFT**

**APPROVED**

### In Attendance:

- Lisa Dukelow/Chair
- Kim Hill/Secretary
- Julie Williams/Teacher Rep
- Rich Peterson/Parent Rep
- Jurgen Wanke/Parent Rep
- Ben Balderas/Vice-Chair
- Jamia Bachrach/Parent Rep
- Scott Jewitt/Teacher Rep
- Open/Community-at-Large Member
- Jon Corcoran/Administrator

**The meeting was called to order by Lisa Dukelow at 6:40 p.m.**

The mission statement was read and a moment of silence was observed.

### Public Comments

- There were no public comments.

### Principal's Report

Grade	Current Enrollment	Wait List	2015-2016 Projected Enrollment
K	20	78	21 – Confirmed
1	20	17	21 – Confirmed
2	22	27	22 – Confirmed
3	20	21	23 – Confirmed
4	21	22	21 – Confirmed
5	22	15	21 – Confirmed
6	39	0	44 – Confirmed
7	42	0	43 – Confirmed
8	28	0	42 – Confirmed
<b>Total:</b>	<b>234</b>	<b>180</b>	<b>258</b>

- Highlights
  - A month filled with “small wins” and “big wins”!
    - New 5th/6th grade lockers installed
    - New copier is up and running
    - Inclement weather make-up plan does not require Saturdays or interference with Spring Break:
      - ~ Monday, April 6th, originally a Teacher Workday, is now a regular student day.
      - ~ Wednesday, April 29th, originally an Early Release Day, is now a full day.
      - ~ Wednesday, May 13th, originally an Early Release Day, is now a full day.
      - ~ Thursday, June 11th, originally an Early Release Day, is now a full day.
      - ~ Friday, June 12th is now the last day of school. This will be an Early Release Day.
    - Huge turnout for OCS Science Night on Tuesday, March 10th. Great community/family atmosphere and enthusiasm shown/generated towards Science!
    - Science Olympiad Team places 6th out of 18 teams during 3/7 competition while medaling in 11 events!
    - Projected full enrollment for 2015-2016.
- STEAM/Curriculum Update
  - OCS Science Night was a huge hit!
    - Roughly 90 families (200 individuals) in attendance / more than half!
    - Positive feedback from ALL stakeholder groups (kids, parents, & teachers)
    - Planning team is gathering feedback and discussing how to improve/build upon for next year.
    - Strong connections made with North Carolina Science Festival/Morehead Science Center staff
  - Ongoing professional development to support STEAM implementation:
    - PBL Session 2 held on Wednesday, 3/11 Early Release
      - ~ Deepened our knowledge of PBL phases & peer critique/reflection
      - ~ Celebration/reflection: Interdisciplinary projects at every grade level K-8
    - Arts Integration with Southeast Center for Arts Integration postponed until August 2015.
    - Scaling STEM on April 14th-15th
- Personnel
  - Initial round of (phone) interviews underway for MS Health/PE with a start date of August 2015
    - A diverse pool of 7 candidates
    - 2-3 finalists will be invited back for face-to-face interviews and model lessons
  - Beginning Teacher Support Program (BTSP) Team making preparations for State monitoring visit on 5/19
    - Pre-visit with Region 5 Educational Facilitator Cindi Rigsbee on March 3<sup>rd</sup>
- Athletics
  - We are established!
    - Karen Bonfield attended a Fall (Cross Country) and Winter (Basketball) 2015 scheduling meeting on March 5<sup>th</sup>.
- Miscellaneous
  - February Budget Update
  - Initial DRAFT Budget for 2015-2016
  - Tornado Drill conducted on Tuesday, 3/10
  - Education minors from UNC-Chapel Hill (ED 522) are scheduled to complete fieldwork here this Spring.

## Committee Reports

- Treasurer's Report
  - February Budget available.
  - Need more chrome books in order to reach 1:1 ratio in the future.
- Grievance Committee: There was no cause to meet.
- Personnel Committee
  - Met Feb. 23, 2015.
  - Mr. Corcoran is to get information from teachers to see if they are interested in the National Board Certification process.
  - Update the hiring process to include in-class teaching presentations as a standard part of the interview process
- Policy & Strategic Planning Committee
  - Will meet on March 13 at 2:30.
  - Hold off working on strategic plan until after High School Expansion meeting
- Community Relations and Fundraising
  - Joint meeting with PATH postponed twice due to weather. Ms. Bachrach was unable to attend the meeting when it was rescheduled due to the short notice.
  - Annual Fund Letter – offer online payment (or PayPal) options, may increase donations.
  - Proof of donation will be given to each person who donates for tax purposes.
- Education Committee: Did not meet since last BOD meeting. Need to meet and go over Committee description; send to Policy & Strategic Planning committee. Should include the change to a 10-point grading scale next year.
- PATH
  - See Community Relations and Fundraising.
  - Spring Fling will be May 30
  - Survey sent about where to use monies raised.
- Technology: No cause to meet.
- Ad hoc High School Expansion Committee: Increased interest. Meeting on March 18, 2015 at 6:30.

## New Business

- Budget 2015-2016: Review draft budget. Vote at next meeting.
- Vote on Treasurer
  - **Motion:** To appoint Jurgen Wanke as Treasurer.  
Motion: Ben Balderas  
Second: Rich Peterson  
Vote: Unanimous Approval  
 Passed    Failed
- Set date for Club (Science, Chorus, History) and Athletic recognition for whole school after EOGs
  - To be June 2, 2015 at 2:00.
  - Ms. Dukelow and Mr. Peterson will work on a small memento to give out to kids during the ceremony.
- Annual Fund Letter: Ms. Bachrach, Ms. Hill, and Mr. Jewitt will finalize the letter and send out to the community.

### **Old Business**

- Strategic Plan for 2015 – 2020: Will move this to next meeting.
- Review and approval of February 2015 BOD meeting minutes
  - **Motion:** To approve the February 12, 2015 meeting minutes, as revised.  
Motion: Kim Hill  
Second: Jamia Bachrach  
Vote: Unanimous Approval  
 Passed     Failed

### **Adjournment**

With no further business before the Board of Directors, the meeting was adjourned at 8:36 p.m.

The next meeting of the Orange Charter School Board of Directors will be held on **Thursday, April 9, 2015, at 6:30 PM.**