



Board Meeting Minutes

- Open Session June 8, 2017
- Closed Session June 8, 2017
- Special Session

DRAFT **APPROVED**

In attendance:

Voting Members

- Kristi Anspach/Chair
- Scarlett Jordan/Vice Chair
- Rachel Monschein/Secretary
- Alecia Urmston/Parent Rep
- Josh Herman/Parent Rep
- Carol Townsend/Parent Rep
- Kaity Woodrum/Community-at-Large Member

Non-Voting Members

- Lisa Bair/Executive Director, K-8 Administrator
- Morgana Hover/Teacher Representative
- Kim Apelgren/Teacher Representative

The meeting was called to order by Kristi Anspach at 6:03 pm.

The mission statement was read and a moment of silence was observed.

Public Comments

There were no public comments.

Executive Director Report

- Received certificate of occupancy. Punch list
- Testing update: 100% participation rate for students. 90% of third graders tested above grade level
- Hiring update - few more positions to fill, math approval to be on the state website which broadens our net
- Enrollment update 575 students (615 max)
- Mobile units have been disassembled
- We will be moving the stuff from this building the week of July 10th.
- Cleaning service contracts will be coming up
- Audit scheduled for next wednesday. Drivers license front and back, and one other form of identification that will show where you live.
- K-8 lease in my hand to talk about later.

Committee Reports

Finance Committee – Josh Herman reviewed the financial report with the Board. He said this year has been different because it was an unusual year, but there are no concerns.

Future Visions Committee:

- Alecia Urmston reported that the ‘Last Friday’ event from May was a positive experience. Nicci Balderas, Ms. Acome, and Ms. Tricomi attended. The art work produced lots of questions.
- Kaity Woodrum reported that the initial contact has been made with Betsy who is going to put some thought into two other potential leaders for the Silent Auction.

Grievance Committee: There was no cause to meet.

New Business:

1. Reviewed the agenda for tonight’s meeting.
 - Motion to approve the agenda: Kaity Woodrum
Second: Scarlett Jordan
Vote: Unanimous Approval
 Passed Failed
2. Review of NCDPI Board Minutes reviews: We need to add the following to the minutes: location, approval of the current budget, and motion to adjourn meeting.
3. Review and approval of budgets:
 - a. Current monthly budget:
 - b. Projected budget - have estimates on water, electric
5.5 million revenue - equipment needs, capital expenses, teacher computers,
Motion to approve current monthly budget and projected budget - Scarlett Jordan
Second: Alecia Urmston
Vote: Unanimous Approval
 Passed Failed
4. PATH 2017-2018 planning review
Officers have been updated for new school year, discussed making a joint brochure with Future Visions/Silent Auction/PATH, Board will have marketing firm design and print.

Old Business:

1. Review of Board of May 11, 2017 Director’s meeting minutes.
 - Motion to approve Minutes from May 11th, 2017: Carol Townsend
Second: Alecia Urmston
Vote: Unanimous Approval
 Passed Failed
2. Review and approval of the revised Comprehensive Manual. Manual to be converted to pdf format and added to the website
 - Motion to approve revised updated comprehensive manual: Scarlett Jordan
Second:: Kaity Woodrum
Vote: Unanimous Approval
 Passed Failed

3. Update of spring Board elections results
 - Scarlett Jordan reported: we had a good turnout for the board elections, with 6 really good candidates. Collett Brown and Matthew Tilley will be joining the board. Scott has already set up their email accounts. At the next meeting will be electing 2017-18 officers.
 - Bring to the next meeting information about yourself, why you are on the board, your interests, your child(ren), etc.

4. Update of Annual Board Calendar - June future board 3rd Thursday each year, PATH forecast budget review and revisions
 - Motion to approve the annual board calendar: Scarlett Jordan
Second: Carol Townsend
Vote: Unanimous Approval
 Passed Failed

5. Request for Mac Lab 20 27 inch Mac computers
 - Motion to approve purchase of Mac Lab: Josh Herman
Second: Carol
Vote: Unanimous Approval
 Passed Failed

6. Request for 55 inch flat panels and mounting qty: 32
 - Motion to approve purchase of flat panels: Alecia Urmston
Second: Josh Herman
Vote: Unanimous Approval
 Passed Failed

7. Request to hire Day Porter in the building and evening group to clean high school
 - Motion to hire Heritage Property Services as the cleaning staff for the high school for the 2017 school year: Josh Herman
Second: Kaity Woodrum
Vote: Unanimous Approval
 Passed Failed

8. Review and approval of K-8 building lease for 2017-2018 school year - Paying \$800,000 to the bank and \$60,833 monthly for 46,139 square foot building. Leasing initially allows schools 3 years to pull together the money to purchase. Our attorney has reviewed and approved the lease.
 - Motion to approve the lease contract for the k-8 building: Josh Herman
Second: Scarlett Jordan
Vote: Unanimous Approval
 Passed Failed

Motion to go into closed session to discuss items which warrant confidentiality pursuant to Article 33C, Section § 143-318.11. (a) 5&6 of the North Carolina General Statutes: Scarlett Jordan

Second: Carol Townsend

Motion to get out closed session and into open session: Scarlett Jordan

Second: Kaity Woodrum

- Motion to approve the contracts as presented: Alecia Urmston
Second: Josh Herman
Vote: Unanimous Approval
 Passed Failed
- Motion to approve the 2017-18 budget: Scarlett
Second: Alecia
Vote: Unanimous Approval
 Passed Failed
- Motion to adjourn: Alecia Urmston
Second: Kaity Woodrum
Vote: Unanimous Approval
 Passed Failed

Adjournment

With no further business before the Board of Directors, the meeting was adjourned at 8:03 pm. The next meeting of the Eno River Academy Board of Directors will be held on July 19th **at 6pm** at the high school.