



Board Meeting Minutes

- Regular Session on January 14, 2016
 Closed Session on
 Special Session on

DRAFT APPROVED

In attendance:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Kristi Anspach / Chair | <input checked="" type="checkbox"/> Roney Brown / Parent Rep |
| <input checked="" type="checkbox"/> Scarlett Jordan / Vice Chair | <input checked="" type="checkbox"/> Carol Townsend / Community-at-Large |
| <input checked="" type="checkbox"/> Jurgen Wanke / Treasurer | <input checked="" type="checkbox"/> Lisa Bair / Administrator |
| <input checked="" type="checkbox"/> Rachel Monschein / Secretary | <input checked="" type="checkbox"/> Kristen Martin / Teacher Rep |
| <input checked="" type="checkbox"/> Lisa Dukelow / Parent Rep | <input checked="" type="checkbox"/> Julie Williams / Teacher Rep |

The meeting was called to order by Kristi Anspach at 6:37 p.m.

The mission statement was read and a moment of silence was observed.

Principal's Update

- Our current enrollment is up to 239 students.
- Lottery Applications opened on January 5th and we will continue to take them through February 12th. The lottery will be held at 8:30am on February 19th. Results will be mailed on February 22nd and the acceptance deadline will be February 29th.
- We had a tour today with more than 25 families represented. Our next tour will be on February 18th. We have two high school Q&A sessions. The first is January 20th and the next will be on February 9th.
- Kim Apelgren is our employee of the month. She was nominated for her selfless attitude, commitment to students and passion for her job. Congratulations to Kim!!!
- Smartboards have been purchased as approved by the Board in the December meeting. We haven't received an install date yet.
- Computer passwords will be changed beginning January 19th. This includes staff, student and guest.
- The Orange County Health inspector was here on January 6th. We haven't received our report yet but we discussed the concession stand area in the high school. She shared requirements for that space which I will share with the builders at our next meeting.
- Our charter renewal visit from DPI will take place on April 28th from 8am-2pm. They will want to meet with a few Board members from around 45 minutes. They will send us an agenda in the next month or so and I will update you on times once it is received.

Public Comments

Jennifer Crichlow / PATH Chair was in attendance, but did not comment.

Committee Reports

Finance Committee – Jurgen Wanke provided budget report from 12/1/15 to 12/31/15 (see attached).

Report from Ad Hoc Committee on school expansion – Did not meet since last BOD meeting

Grievance Committee: Scarlett Jordan reported that there was no cause to meet.

Personnel Committee – Scarlett Jordan reported that the committee will be meeting in February timeframe and will have job descriptions available for new staff required for expansion. There has been a lot of interest.

Future Visions Committee – no report

Community Relations and Fundraising – Did not meet since last BOD meeting

Education Committee: Did not meet since last BOD meeting. Next meeting date will be in February where vendors will present.

PATH – Julie Williams reported:

- Planning “Feel the Love” event for Valentine’s Day
- Celebrate your teacher event raised \$740 and the staff party was only \$250
- Holiday Hoopla raised \$500
- Fruit bowl is going well
- Planning snack bar items for training day
- The Spring Fundraiser has been moved to the summer and event will be entitled “Mid Summer’s Night”
- The PATH page has been updated on the webpage

Tech – Kristen Martin reported:

- It has been decided that access to our WiFi Internet is too readily available and needs to be restricted. We will be changing the network passwords beginning Tuesday January 19th. This change will prohibit students’ phones and other mobile devices from automatically connecting to our network and should result in a general increase in speed, reliability and performance of Internet for our devices used for educational purposes. Staff machines, school owned machines (Chromebooks, iPads, and Acers). Student BYOD devices, and guests will all connect to the WiFi differently and have varying layers of restriction.
- Four SMART Boards ordered for Alvarado, Apelgren, Art, Music, and Elementary Spanish.
- Things are running smooth. Thanks for the continued support.

New Business

- Discussion of school year calendar, 2016-2017 and potential mid-August start date
 - Discussed the possibility of starting school on August 15th and ending the school year the Friday before Memorial Day. Will get feedback from staff and plan to put it to a vote in February.
- Discussion of process for mascot selection beginning 2016-2017 school year
 - We would like to get the students involved somehow in the mascot selection – perhaps a competition of sorts or voting for their favorites.

- Board Training
 - New board members are required to participate in a 6 hour training session
 - Suggested dates: Saturday February 20th from 9am-3pm or Saturday March 12th as a backup

Old Business

- Review of minutes, December 10th
 Motion to approve: Lisa Bair
 Second: Carol Townsend
 (Rachel abstains from voting due to her absence at the last meeting)
 Vote: Unanimous Approval
 Passed Failed

- Publishing of Open House Dates (K-8) and Community Expansion Sessions
 - We have two high school Q&A sessions. The first is January 20th and the next will be on February 9th.
 - High school brochures have been published and are on display at the YMCA in Durham, the Durham Parks and Recreation.
 - They will be soon also be displayed at the Durham and Hillsborough Libraries.
 - Union Grove Church has Wednesday night tutoring and perhaps they would display some brochures
 - Time Warner Cable's Community Channel would be another option for promotion
 - Also, Carolina Parent Magazine

- Expansion Update (ongoing)
 - Priority Update and Identification
 - The Site Plan has been completed, the curriculum is drafted, the schedule has been decided – block, the financing has been reviewed, the building footprint has been approved
 - This month we hope to receive the required special use permit from the county
 - Planning to break ground in April
 - Also planning on having mobile units (with 200 students in each) for \$120,000 for the first year
 - Lisa Dukelow is working on cooperation agreement with Expedition School (regarding High School tours, etc for eighth grade students at Expedition)
 - Expedition School showing interest in purchasing current building
 - Montessori Pinewoods also showing interest in building
 - Timeline update for creation/revision of staff descriptions for Expansion
 - Early February
 - Marketing Update; working on the following:
 - WUNC National Public Radio advertisement
 - New of Orange advertisement
 - Herald Sun advertisement
 - Brochures
 - Facebook advertisement
 - Small signs to be posted in ground at intersections
 - Webpage Update
 - Working with North Star from Burlington to assist with construction of Eno River Academy webpage
 - Domain name process started

Adjournment

- With no further business before the Board of Directors, the meeting was adjourned at 7:40 p.m.
- The next meeting of the Orange Charter School Board of Directors will be held on **Thursday, February 11, at 6:30 pm.**