



**A Public School of Choice, Inc.**

**Board Meeting Minutes**

- Regular Session on September 11, 2014
- Closed Session on
- Special Session on

**DRAFT**

**APPROVED**

**In Attendance:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Lisa Dukelow/Chair         | <input checked="" type="checkbox"/> Ben Balderas/Vice-Chair                |
| <input checked="" type="checkbox"/> Kim Hill/Treasurer         | <input type="checkbox"/> Open/Parent Rep                                   |
| <input checked="" type="checkbox"/> Julie Williams/Teacher Rep | <input checked="" type="checkbox"/> Scott Jewitt/Teacher Rep               |
| <input type="checkbox"/> Rich Peterson/Parent Rep              | <input checked="" type="checkbox"/> Denise Duffy/Community-at-Large Member |
| <input type="checkbox"/> Open/Parent Rep                       | <input checked="" type="checkbox"/> Jon Corcoran/Administrator             |

**The meeting was called to order by Lisa Dukelow at 6:30 p.m.**

The mission statement was read and a moment of silence was observed.  
Moment of Silence – Remembering those lost and all affected by the tragedy of 9/11.

**Public Comments**

- There were no public comments.

**Principal’s Report**

Grade	Current Enrollment	Wait List
K	20	79
1	20	17
2	22	28
3	20	21
4	21	23
5	22	15
6	41	4
7	43	6
8	28	0
<b>Total:</b>	<i>237</i>	<i>193</i>

- **Highlights:**
  - Smooth start continues. Initial assessments are wrapped up and teachers/students are delving deeply into the curriculum.
  - A fun & spirited whole-school Read-A-Thon Opening Assembly on Friday, 9/5! Fundraising target is \$10,000 with ES & MS participation.
- **Achievement Results:**
  - 2013-2014 EOC/EOG Results made public last Tuesday. School letter grades will eventually replace school status labels.

<b>Subject</b>	<b>12-13</b>	<b>13-14</b>
Composite	69.8%	77.0%
Reading	68.6%	80.4%
Math	68.6%	72.4%
Science	80.4%	74.0%
Math I EOC	81.8%	100%

- **Plus:**
  - We are figuring out the Common Core and our students are growing measurably!
  - We met our growth target and 21/21 (100%) of Annual Measurable Objectives.
  - 18% of students at Level 2 (pivotal students) = 95% of students at or near grade-level proficiency
- **Delta:**
  - 18% of students at Level 2 (pivotal students)
  - Significant achievement gaps with SWD, AA, HISP, EDS
- **Budget:**
  - August Update
- **Marketing:**
  - We bought ad space with Carolina Parent for October/December issues
- **STEAM Update:**
  - Project-Based Learning Session 1 with Leslie Paynter and Carly Morton during 9/17 Early Release
  - Technology needs:
    - 25 PC laptops for PLTW Design & Modeling
    - 25 iPads for K-5 PLTW modules

**Closed Session**

**Motion:** To move into closed session under NCGS 143-318.11(a)(3), Anita Wilson vs. A Public School of Choice, and (a)(6), to consider qualifications of applicants for the open Board position.

Motion: Kim Hill

Second: Denise Duffy

Vote: Unanimous Approval

Passed     Failed

At 6:40 p.m., the meeting entered into a closed session. The closed session was ended at 7:25 p.m.

## Committee Reports

- Finance Committee/Treasurer's Report: Brenda Hunt will serve as the Teacher Representative. Meetings will be held monthly. Budget unchanged from last month; student numbers remain around 238.
- Grievance Committee: There was no cause to meet. A Middle School Representative is need for Community Grievance.
- Personnel Committee
  - The next meeting will be October 14, 2014 at 3:15 p.m.
  - Ms. McPeak may act as Chair of this committee; Mr. Corcoran will follow-up with her.
  - The policy needs to be updated to reflect the need of an Elementary School representative and a Middle School representative.
- Policy & Strategic Planning Committee
  - Met on September 5, 2014 to discuss the PATH policy revisions.
  - An updated version of the policy will be sent to the committee for review prior to the next meeting, September 15, 2014, where the policy will be reviewed further.
- Community Relations and Fundraising: No meeting held since the last BOD meeting.
- Education Committee: No meeting held since the last BOD meeting. Proposing Amy Gross be Chair.
- PATH: No meeting held since the last BOD meeting.
- Technology Committee
  - Plan to meet when there is a need, like an Advisory Committee.
  - There are resources allocated for implementation of STEAM. What does the BOD have planned?
  - When computers purchased in the Fall of 2013, the plan was to have 1:1 computer:student ratio within a few years. Is this still the plan, considering there was no approval to purchase additional laptops during the last meeting? The Board does not typically vote on new business during the same meeting it is introduced, rather it waits until the next Board meeting to vote.
  - Technology needs to implement STEAM needs to be re-evaluated, based on the purchase of multiple Smart Boards during the last school year.
- After-School Committee: No meeting held since the last BOD meeting.
- Transportation Committee: No meeting held since the last BOD meeting.

## Old Business

- Vote on new Board member
  - Applications for the open one-year Board position were received from Laura Nicholson and Jamie Bachrach.
  - **Motion:** To appoint Jamie Bachrach to the one-year open Board position.  
Motion: Ben Balderas  
Second: Denise Duffy  
Vote: Unanimous Approval  
 Passed    Failed
- Update on current ADM and Budget numbers: Previously discussed.
- Purchase of computers for Project Lead the Way and iPads
  - Proposal is approximately \$16497 for 25 computers and approximately \$7460 for 25 iPads. The iPads are not needed until the second quarter of the school year.
  - **Motion:** To purchase 25 laptop computers.
  - Discussion: Not likely to have students drop out from OCS at this point in the school year. Typically able to fill open positions in the past, if students have dropped out, which would not affect final numbers. Budgeted \$30,000.00 for non-capital purchases, which these items would be considered.

- **Revised Motion:** To purchase 25 laptop computers from Best Buy as specified in the Technology Budget, not to exceed \$18,000.00.  
 Motion: Ben Balderas  
 Second: Jamie Bachrach  
 Vote: 4 For:0 Against:1 Abstain  
 Passed     Failed

**New Business**

- Posting the open BOD position
  - Ms. Ezzell will post the open three-year Board position by October 3, 2014.
  - Vote will occur during the October 9, 2014 BOD meeting.
- Possibility to have lunch program returned – discussion of an Ad Hoc Committee to look at options
  - Ms. Williams will investigate if there is interest in developing a lunch program.
  - If there is interest, the Board will consider forming an Ad Hoc Committee.
- Setting Priority List for Policies to be revised/drafted in 2014-2015
  - Each Board Liaison to the Committees is to review the Policy Manual for potential revisions.
  - Bring suggestions to the next BOD meeting.
- Setting date for beginning draft of revised Strategic Plan – needs to be completed by May 2015
  - Start the revision process by January 2015.
  - Appoint ad hoc people to work on the Strategic Plan (five-year plan). Start now to ensure team is in place by January 2015.
- Pizza fundraiser from PATH
  - Several teachers are interested in organizing this fundraiser to benefit Performing Arts, since PATH is unable to find someone to organize it.
  - Mr. Corcoran already told the teachers they can do this. Lisa will discuss this with Betsy.
- Vote on Committee Chairs
  - **Motion:** To appoint the following people to the positions indicated:
    - Kim Hill will no longer be Treasurer of the BOD, rather will be appointed Secretary of the BOD.
    - Denise Duffy as the Treasurer of the BOD.
    - Jamie Bachrach as the BOD Liaison to the Community Relations & Fundraising Committee.
    - Brenda Hunt as the staff member on the Finance Committee.
    - Julie McPeak as the staff member on the Personnel Committee.
    - Amy Gross as the Chair of the Education Committee.
    - Susan Fenwick as Chair of the Policy & Strategic Planning Committee.
    - Betsy Martin as the Chair of PATH.
    - Scott Jewitt as Chair of the Technology Committee.

Motion: Ben Balderas  
 Second: Kim Hill  
 Vote: Unanimous Approval  
 Passed     Failed

- **Motion:** To elect Allison Kidd as PATH Treasurer and Amy Gross as PATH Secretary.  
 Motion: Kim Hill  
 Second: Denise Duffy  
 Vote: Unanimous Approval  
 Passed     Failed

**Adjournment**

With no further business before the Board of Directors, the meeting was adjourned at 8:55 p.m.

The next meeting of the Orange Charter School Board of Directors will be held on **Thursday, October 9, 2014, at 6:30 PM.**