



A Public School of Choice, Inc.

Board Meeting Minutes

- Regular Session on July 30, 2015
- Closed Session on July 30, 2015
- Special Session on

DRAFT **APPROVED**

In attendance:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Kristi Anspach/Chair | <input type="checkbox"/> Open/Parent Rep |
| <input checked="" type="checkbox"/> Scarlett Jordan/Vice Chair | <input type="checkbox"/> Open/Community-at-Large Member |
| <input checked="" type="checkbox"/> Jurgen Wanke/Treasurer | <input type="checkbox"/> Open/Administrator |
| <input checked="" type="checkbox"/> Rachel Monschein/Secretary | <input checked="" type="checkbox"/> Morgana Hover /Teacher Rep |
| <input checked="" type="checkbox"/> Lisa Dukelow/Parent Rep | <input checked="" type="checkbox"/> Julie Williams /Teacher Rep |

The meeting was called to order by Kristi Anspach at 6:32 p.m.

The mission statement was read and a moment of silence was observed.

Principal's Update No report

Public Comments

There were no public comments.

Committee Reports

Treasurer's Report – Jurgen Wanke provided budget report from 6/1/15 to 6/30/15 (see attached)

Report from Ad Hoc Committee on school expansion – Committee met on July 16th.

Grievance Committee: There was no cause to meet. Still need community member to serve on committee

Personnel Committee – Did not meet since last BOD meeting.

Future Visions Committee – Did not meet since last BOD meeting.

Community Relations and Fundraising – Did not meet since last BOD meeting.

Education Committee: Morgana Hover (Board Liaison), Stephanie Smith and Scarlett Jordan met on 7/23/15. They provided the Board with an impressive curriculum draft for the OCS High School (see attached).

PATH – Did not meet since last BOD meeting. Julie Williams (Board Liaison) mentioned that \$100 voucher certificates from PATH will be given to the teachers during their work week.

New Business

- Discussion of current open Board of Directors' seats
 - Whitney Franz resigned for personal reasons. Her position is now vacant.
 - Also, there is a vacant position for a Community Member at Large.
- Review of Draft Athletics Policy
 - An Athletics Policy was drafted by Coach Needham and provided to the Board.
 - It was referred to the Future Visions Committee for approval and vetting.
- Review of scheduling for Performing Arts electives for 2015-16 school year and issuance of information to rising 6th grade families regarding time period for choosing Performing Arts elective
 - Further information will be issued to families
- Review of teacher websites and deadlines for completion for 2015-16 school year
 - Assist staff to make sure websites are up and going the day before Open House.
- Review of use of current SmartBoards and discussion of future purchases (SmartBoards vs. new generation of Smart TVs for significantly lower price)
 - Assign Tech Committee to meet and reach out to remaining staff that need boards to learn their preference.
 - Additionally, committee should perform tech needs analysis for new high school and present their recommendations in a spreadsheet.
- Discussion of proposed new structure for Future Visions and Community Relations and Fundraising
 - Suggestion to form task groups for specific recurring events instead of asking for Future Visions Committee members. This may increase participation.
 - Potential Task Groups include: external grants, parade floats, etc.
 - To be voted on next month.
 - Also suggestion to post sign ups on the website (for sign up genius)
- 2015-16 Board Training information
 - September 19th at Hillsborough United Church of Christ
- Discussion of potential traffic pattern(s) or possible staggered release for 2015-16 school year
 - Kristi Anspach will review traffic patterns
 - Release will remain as scheduled
- Discussion of the following items from the Education Committee regarding High School Expansion planning:
 - Discussed pros and cons to year long courses or block schedule for High School (See attached Education Committee Report)

Old Business:

- Review and approval of June 2015 Board of Director's meeting minutes (both meetings).
Motion to approve: Lisa Dukelow
Second: Jurgen Wanke

Vote: Unanimous Approval (Kristi Anspach, Scarlett Jordan and Rachel Monschein were recused from the vote because they weren't there)

Passed Failed

- Review and approval of July 2, 2015 Board of Director's meeting minutes.
Motion to approve: Lisa Dukelow
Second: Scarlett Jordan
Vote: Unanimous Approval
 Passed Failed

- Review of revised Letter of Intent for School Expansion
Motion to approve: Lisa Dukelow
Second: Scarlett Jordan
Vote: Unanimous Approval
 Passed Failed
Kristi Anspach and Rachel Monschein signed official copy of letter on Board's behalf.

- Review of response to IEA team interest email and decision to form team for the 2015-16 school year
 - 20 students interested
 - OCS would need to hire a coach 2 days/week from 4-5pm and 5-6pm (which would cost \$3,500-\$4000) plus pay \$165 to start a team and \$50
 - We could offer 5 different classes
 - The cost per student would be a \$45 club fee, plus \$35 for helmet, and the riding clothes could be bought from a consignment sale coming up in September.
 - There is a \$40 fee for each show which could be fundraised by the team.Motion to approve: Scarlett Jordan
Second: Lisa Dukelow
Vote: Unanimous Approval
 Passed Failed

- Review and approval of potential RFP for expansion advertising
 - Draft RFP is continuing to be developed and will be provided by Jurgen Wanke for review
 - Jurgen Wanke requested permission to move forward on items not exceeding \$5,000
 - Request was approved

- Update on scheduled Parents' Night, Sept 17th (Elementary 5-6pm and Middle School 6-7pm)
 - PATH will work on providing childcare in the gym to entertain children while parents meet with teachers
 - Time is floating to allow for different schedules

- Update on formation of needed Task Groups for the High School Expansion Committee
 - Lisa Dukelow motioned for the executive committee of the Expansion team to have the authority to form task groups to address specific needs of the adhoc committee
 - Lisa Dukelow to follow up.

- Review of Lunch program 2015-2016
 - Board reviewed parent survey about the optional hot lunch program
 - Survey showed resounding support
 - No OCS monies are approved to fund this

- Approval is dependent on the availability of volunteers to distribute lunches. The program should not take teacher and/or staff time

Motion to approve: Lisa Dukelow

Second: Scarlett Jordan

Vote: Unanimous Approval

Passed Failed

Other items

- Enrollment update
 - To be posted to our Facebook site: Now accepting applications for limited middle school spaces. To be filled on a first come first serve basis.
- Teacher Resources
 - Julie Williams suggested the Board provide money for every teacher to purchase items for their classroom.
 - Board agreed on \$150.
 - Items must be school related and receipts have to be provided for reimbursement.
 - Can be used anytime through the last day of school.
 - Items can be purchased by school if preferred.
 - These expenses should be charged to the instructional supplies line item in the budget .

Motion to approve: Lisa Dukelow

Second: Scarlett Jordan

Vote: Unanimous Approval

Passed Failed

- Julie Williams suggested canceling/postponing the training for teachers about how to integrate art into each subject.
 - Kristi Anspach to find out more information
- Jurgen Wanke requested to grant executive committee a total of \$10,000 for expenses related to the development of a high school plan or a single line item to exceed \$5,000 without Board permission.

Motion to approve: Jurgen Wanke

Second: Rachel Monschein

Vote: Unanimous Approval

Passed Failed

Closed Session

- Review of 2015 -16 contracts – personnel

Motion: To move into closed session to discuss personnel contracts which warrant confidentiality pursuant to Article 33C, Section 143-318.11 (a) Sections 5 & 6 of the North Carolina General Statutes.

Motion: Scarlett Jordan

Second: Jurgen Wanke

Closed session started at 9:15 pm. (Teachers stayed because the topics did not have financial consideration and the Board wanted their input on elementary/middle school curriculum.)

- Discussed contract for Strings instructor position
- Discussed posting for temporary teacher to cover a teacher's pending maternity leave

- Discussed posting for interim administrator for immediate appointment

Motion to end closed session: Scarlett Jordan

Second: Rachel Monschein

Closed session ended at 10:01 pm

- Motion to approve contract for Strings instructor for 2 Strings classes: Lisa Dukelow
Second: Scarlett Jordan
(Kristi recused from vote)
Vote: Unanimous Approval
 Passed Failed
- Motion to post vacancy for interim teacher for 6th grade Language Arts, Social Studies and 1 elective due to staff member's pending maternity leave: Scarlett
Second: Lisa Dukelow
Vote: Unanimous Approval
 Passed Failed
- Motion to post vacancy for interim administrator position for immediate appointment:
Scarlett Jordan
Second: Rachel Monschein
Vote: Unanimous Approval
 Passed Failed

Adjournment

- With no further business before the Board of Directors, the meeting was adjourned at 10:33 p.m.
- The next meeting of the Orange Charter School Board of Directors will be held on **Thursday, August 13, at 6:30 pm.**