



Board Meeting Minutes

- Regular Session November 10, 2016
- Closed Session
- Special Session

DRAFT APPROVED

In attendance:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Kristi Anspach/Chair | <input checked="" type="checkbox"/> Carol Townsend/Community-at-Large Member |
| <input checked="" type="checkbox"/> Scarlett Jordan/Vice Chair | <input checked="" type="checkbox"/> Lisa Bair/Administrator |
| <input checked="" type="checkbox"/> Rachel Monschein/Secretary | <input checked="" type="checkbox"/> Morgana Hover/Teacher Rep |
| <input checked="" type="checkbox"/> Alecia Urmston/Parent Rep | <input checked="" type="checkbox"/> Kim Apelgren/Teacher Rep |
| <input checked="" type="checkbox"/> Josh Herman/Parent Rep | <input checked="" type="checkbox"/> Jennifer Crichlow/PATH Chair |

The meeting was called to order by Kristi Anspach at 6:12 pm.

The mission statement was read and a moment of silence was observed.

Principal's Report

- There have been a few new applicants for the high school for this spring
- The pre ACT was administered to the 10th graders and most of the students were inline with where they should be
- We have procured a maternity leave substitute for Ms. Coburn
- The draft of our recent financial audit has been received. Arcadia has reviewed it.
- Paperwork for charter renewal has been completed
- The high school building is on track to have walls by the third week in December
- We are receiving training on the lottery software
- We have received the EC compliance review
- EC testing will be Dec 12-16
- Internet access points are being designed for the high school and future campus. Mr. Jewitt has had 4 days of training. We are participating in the eRate program which makes telecommunication and information services more affordable
- We have received a formal offer for the purchase of the main campus

Public Comments

There were no public comments.

Committee Reports

Finance Committee – Josh Herman reported that he has reviewed the 57 page financial audit and is happy to point out that there were no concerns and that more money was saved last year than previous years. Additionally, the after school program did very well.

Future Visions Committee – Alecia Urmston reported that the Future Visions Committee has been continuing to work on the parade events. A signup genius website was created for volunteers to assemble the snowman parts. Once we get all the supplies we will only have 2 days to assemble them.

Grievance Committee: Scarlett Jordan reported that there was no cause to meet.

PATH

- Kim Apelgren reported that:
 - The Go Play Save book fundraiser raised \$4,200 for sunshades
 - Scholastic books book sale raised \$1,900 for teacher books and supplies
 - The Read-a-thon raised \$3,980.50
 - The Book Swap Chili Potluck is scheduled for Thursday November 17th
 - The Staff Holiday Party will be on Jan. 2nd

New Business:

- The Board reviewed the Eno River High School Counseling Program description that Ms. Elizabeth Tricomi wants to place on her webpage
 - Motion to approve the Eno River High School counseling program description after revision and publish as needed: Scarlett Jordan
Second: Carol Townsend
Vote: Unanimous Approval
 Passed Failed
- Review Discussion of Time-Limited Retainer for School Attorney
Most small schools usually don't have a lawyer on retainer because it costs \$15,000 per year. It is much better to do a billable hour for what we need done work wise. Chris Willett in Chapel Hill has done some negotiation for the sale of our current campus. He has experience in both education and real estate and has worked with Chapel Hill Carrboro schools. We have signed an agreement with him so that we can utilize his expertise as needed.

Old Business:

- Update on Board 'job descriptions'- draft descriptions by officers and members are to be submitted to Chai in December.
- Approval of Annual Audit (if available) need to vote on it in December
- Expansion Update (ongoing) - Ms. Bair reported that subcontractors will begin working on roof in January

Closed Session

Motion: To move into closed session to discuss personnel contracts which warrant confidentiality pursuant to Article 33C, Section 143-318.11 (a) Sections 5 & 6 of the North Carolina General Statutes.

Motion: Scarlett Jordan

Second: Rachel Monschein
Closed session started at 6:53 pm.

Motion to end closed session: Scarlett Jordan
Second: Rachel Monschein
Closed session ended at 7:18 pm

- Motion to to approve the offer to purchase and sale contract as provided and reviewed by counsel: Carol Townsend
Second: Josh Herman
Vote: Unanimous Approval
 Passed Failed

- Motion to approve the expansion proposal as provided for K-8: Alecia
Second: Scarlett Jordan
Vote: Unanimous Approval
 Passed Failed

- Motion to approve the minutes from October's Retreat: Josh Herman
Second: Carol Townsend
Vote: Unanimous Approval
 Passed Failed

- Motion to accept the proposal for the security cameras for the high school: Josh Herman
Second: Carol Townsend
Vote: Unanimous Approval
 Passed Failed

Adjournment

- With no further business before the Board of Directors, the meeting was adjourned at 7:38 pm.
- The next meeting of the Eno River Academy Board of Directors will be held on **December 8th** which will be followed by a meal and guest speaker who will talk about our annual fund